



HARASSMENT/BULLYING PROHIBITION REPORT FORM

General Statement of Policy Prohibiting Harassment/Bullying

Big Lake Schools maintains a firm policy prohibiting conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students. Bullying, cyberbullying, or harassment by a student against another student is strictly prohibited and will not be tolerated.

Reporter: _____

Home address: _____

Work address: _____

Home Phone _____ Work Phone _____ Cell _____

Date of alleged incident(s) _____

Name of student(s) to whom behavior was directed _____

Name of student(s) who engaged in this behavior _____

Where did the alleged incident(s) occur? _____

List any witnesses that were present _____

Describe what happened as clearly as possible, including details such as what was said and who made the statements, whether anyone made a threat or demand for something and what threat or demand was made, whether physical contact happened (i.e.: hitting, punching, throwing an item, etc.), whether anyone was injured or property was damaged, the ages or grades of the students, if known, etc. (Attach additional pages if necessary)

Circle each that apply if the behavior was directed at another student due to the student's actual or perceived: race \ ethnicity \ color \ creed \ religion \ national origin \ immigration status \ sex \ marital status \ familial status \ socioeconomic status \ physical appearance \ sexual orientation \ gender identity and expression \ academic status related to student performance \ disability \ status with regard to public assistance \ age.

Was the behavior in retaliation for a student's conduct and if yes, please describe?

Did the behavior occur through an electronic communication (i.e.: Facebook, Twitter, email, etc.) and if so, identify the form of communication? (If available, attach a copy of the communication.) _____

This complaint is filed based on my honest belief that _____ has bullied or harassed me or another person. I certify that the information I have provided in this complaint is true, correct, and complete to the best of my knowledge and belief.

Complainant Signature

Dated: _____

Complaint Received By

Dated: _____